

SHILOH CHRISTIAN SCHOOL

PARENT HANDBOOK

2015-16



MISSION STATEMENT

“Partnering with the family to cultivate academic excellence, integrate Godly principles for living, and guide every child toward maturity in Christ.”

HISTORY

Shiloh Christian School was established in July 1991 as an independent, non-profit educational organization to provide and promote a quality, Christ-centered education for kindergarten through eighth grade. A small group of parents prayerfully gathered with a burden for their children. From the small but significant beginning, God directed plans and the hearts of men. He gloriously provided facilities, equipment, teachers, parents and children. We praise Him for He is the Creator of Shiloh.

SPIRITUAL FOCUS

At Shiloh Christian School we make Jesus Christ the center of attention. We teach the children the importance of trusting Jesus Christ as their Savior and Lord. We also teach God’s principles for living a godly life.

EDUCATIONAL FOCUS

Shiloh Christian School provides a teacher-taught classroom environment with a strong Christian curriculum for children kindergarten through eighth grade. Our goal is to promote academic excellence and instill godly principles for living. The Board has chosen curriculum from different sources that are challenging and interesting. Among the sources are A Beka Books, ACSI, Mosdos Literature (5th-8th), Bob Jones, and Saxon. We believe God does the work of education but it is the responsibility of parents and teachers to make themselves and their resources available to the task.

To measure the effectiveness of the students’ educational experience, Shiloh participates in standardized testing for first through eighth grades. First and second grades test only for the purpose of getting them ready for the third grade testing. Results of the testing are mailed to the parents at the end of each school year.

PATRIOTIC EMPHASIS

We at Shiloh believe patriotism should be encouraged and taught in accordance with the Word of God. Romans 13:1, I Timothy 2:1, 2. The curriculum we use teaches respect for authority and the responsibilities each owes to community, state and nation. Salutes to the American flag, Christian flag and Bible, as well as related songs are an important part of each day’s beginning. Every child is expected to participate by reciting pledges, singing songs and standing at attention.

DOCTRINE

Because we have families from different denominations, we will do no doctrinal teaching, except one: Jesus Christ, is the Son of God, born of a virgin. He is Lord and Savior of the world. Asking Him to forgive us of our sins and live in us and direct our lives is the ONLY way to Heaven. He was crucified for us and rose three days later to overcome death. **THE BIBLE IS OUR FINAL WORD ON EVERYTHING. IT IS INFALLIBLE. EVERY WORD IN IT IS THE TRUTH.**

STATEMENT OF FAITH

1. We believe in the Scriptures of the Old and New Testaments as verbally inspired by God, as inerrant in the original writings, and as the supreme and final authority in faith and life. II Timothy 3:16; II Peter 1:21.
2. We believe in one God, eternally existing in three persons – Father, Son and Holy Spirit. These three persons have precisely the same nature, attributes and perfections and are worthy of precisely the same homage, confidence, and obedience. I John 5:7.

3. We believe that Jesus Christ was begotten (conceived) by the Holy Spirit, was born of the virgin Mary, and is the true God and true man, and is the only Mediator between God and man. Luke 1:26-38, Luke 2:1-7, I Tim 2:5.
4. We believe that man was created in the image of God; he sinned and thereby incurred physical death and spiritual death which is separation from God. Genesis 1:27, Romans 5:12.
5. We believe in the vicarious death of the Lord Jesus Christ as a substitutionary sacrifice for our sins, and that all who believe in Him are justified on the grounds of His shed blood. Romans 5:12-19, 1 John 1:7.
6. We believe that all who receive the Lord Jesus Christ by faith are born again of the Holy Spirit and thereby become children of God. All such are indwelt by the Holy Spirit and baptized by Him into that spiritual body (church) of which Christ is the head. John 3:3-7, 3:15-21, I Corinthians 12:12, 13.
7. We believe in the eternal security of all who trust in our Lord Jesus Christ. John 3:16, 3:36, 10:28, 29.

ACCREDITATION STATEMENT

A system of accrediting private or public schools is not required nor provided for in state law. However, it is our goal to be accredited by ACSI (Association of Christian Schools International). We are currently a member school of ACSI and are pursuing the ACSI STAR program. Our students have no difficulty transferring to public or other schools because of our high standards and administering annual national standardized testing.

ENROLLMENT – ADMISSION

To enroll a student in Shiloh Christian School:

1. Provide the following:
 - A. Admissions Application for each student
 - B. Medical release consent form for each student
 - C. Parental Agreement-one per family
 - C. Birth Certificate for each student
 - D. Immunization records or a statement of exemption of immunizations for each student
 - E. FACTS Financial Agreement (for monthly payments only) - one per family
 - F. Uniform shirt order form – one per family
 - G. Tuition Form – Shiloh provides

Immunization records can be obtained from your doctor. We adhere to the state recommendation on student immunizations which is as follows:

“It is unlawful for any student to attend school for longer than one month unless the child has been immunized against polio, diphtheria, measles and rubella, and hepatitis A & B, unless exemptions have been by a physician or a parent/guardian and filed with the school. Those students not in compliance with the Oklahoma Immunization Law will be excluded from school. All new students will be given thirty calendar days to meet compliance standards.”

2. Turn in forms and immunization records along with the non-refundable enrollment fee to the office.
3. Arrange for payment of tuition. You may choose from one of two ways to pay tuition:
 - (a) monthly tuition payments made through the F.A.C.T.S. Tuition Payment Plan or
 - (b) you may choose to pre-pay by the year or the semester.

There is a family discount for each additional child from the same family. The second child’s tuition is discounted 5%, the third 10%, etc.

DROP OFF AND PICK UP PROCEDURE

Drop Off procedure: Drive up under the awning and drop your child/ren off at the door. Please make sure your child/ren leave the car in a timely manner. If you are not first in line, do not let your children get out of the car until you are the first car under the awning (*Some SUV's and trucks cannot see the children walking beside their vehicles and it is very dangerous if the vehicle starts moving forward!*). Students will come through the front doors and walk to the big cafeteria. There will be a teacher in the cafeteria who will watch the children and dismiss them to their lockers and rooms at 7:55. Students are late if they are coming in the door at 8:00am. They should be in their seats ready to work by 8:00am.

Pick Up Procedure: Vehicles will start lining up at the front edge of the awning. When the 3:15pm bell rings, a staff member will be at the door to release each child to the car as it pulls up under the awning. **If you need someone else to pick up your child/ren besides the designated people, you must call the office by 3:00pm and let us know.** *We will not release your child/ren to another person until we can call you to verify that they are picking up your child/ren.* If you need to pick them up before the bell rings, you will need to come in and sign them out—this should only be if they have an appointment, not on a daily basis. **If your afterschool arrangements are changing from your normal routine, call the office before 3:00pm.**

PROGRESS REPORTING

K5-1st grade report cards list skill requirements with their own evaluation keys. The report cards for 2nd-8th grades observe the following grading scale: **A** 100-90 (Excellent work), **B** 89-80 (Above average work), **C** 79-70 (Average work), **D** 69-60 (Below average work), **F** 59 and below (Failing work).

Standard grading systems often fall short of fully revealing a child's abilities and achievement. Since children achieve at different rates, harmful competition and open criticism will be avoided.

Progress Reports will be sent out every four and a half weeks. Report Cards are issued at the end of each nine-week period. They must be signed by a parent and returned to the teacher in a timely manner.

Standardized Tests will be given annually in April for all elementary grades except K5. The fee for this test is included in the yearly book fee.



PARENT/TEACHER CONFERENCES

Parent-teacher conferences are held with each student's parents at least once a semester or once every nine weeks (if needed) or as requested by the parent or teacher. Students will not attend school on conference days. A Conference Sign Up Sheet will be posted in the hall *one week* before conferences. Every effort will be made to accommodate parents in attending these conferences. On occasion, a teacher or parent may ask the administrator to be present at a conference.



RULES AT SCHOOL

All children present on the premises will be expected to obey the rules established by Shiloh teachers, administration and board (even when the parent is present).

Public Display of Affection: Shiloh has a NO PDA rule. This refers to students hugging, kissing, or holding hands in a girlfriend/boyfriend relationship.

Lunchtime: Parents can prepay for lunches by sending money or a check with their child. The child will give it to their teacher. The secretary will then record money received from the teachers to each student's

account. If you have more than one child, send the money with the oldest or most responsible child and it will be credited to your family account. We will keep track of the meals ordered by your child and notify you when the funds are getting low. **Students can also purchase a milk/juice card for \$5.00 or bring \$.50 per day for milk (white or chocolate) or juice.** During lunchtime, children need to sit at least 15 minutes and eat before they are dismissed to recess. Students should remain in their seats at all times. Inside voices need to be used in the lunchroom. No yelling or rowdiness is allowed during lunchtime. Students should eat their own food and not beg for food or trade food. The only exception to this is if a sibling wants extra food that another sibling brought. Students may leave for lunch with a parent or guardian. The parent or guardian must sign the child out in the office if they are leaving campus for lunch. Parents can drop off hot food for their child. Please write the child's name on the sack and let the secretary or principal know that the food is coming or has arrived. **If you are bringing lunch for your child, be sure it arrives 10 minutes before their lunchtime. Lunchtime for all students is 11:30am. We have lunch in the new Cafeteria/Activities Room.**

Hallways: No running in the building for any reason. Please keep hands and feet off the walls. All balls and play equipment should be carried and not bounced down the hall.

Teachers' and office desks: At no time should a student or parent remove an item from or read anything on a teachers' or office person's desk without permission. This includes file drawers and shelves with supplies.

Classroom rules: Each teacher has chosen a few rules that are always in effect. For example, keep your hands and feet to yourselves. The teachers will have these rules posted in their rooms. Classroom routines for movement in the room, working together, etc. are taught at the beginning of the school year. Every student is expected to follow classroom routines. The American Flag Pledge of Allegiance, the Christian Flag Pledge of Allegiance, and the Bible Pledge along with some Christian or patriotic songs are part of the routine each morning. All students are expected to participate.

CELL PHONES/KINDLES, etc.

Unless your child needs a cell phone for after school activities, etc., it would be better for them **not** to bring one to school. If they need to bring it to school, they need to leave it in their backpacks or pockets turned off. If they are caught with their cell phone on at school without permission, it will be confiscated. We are not responsible for lost or stolen cell phones.

Kindles and electronic devices **for reading books** are allowed, but are not to be used for taking pictures, accessing the internet or any other use at school. If other uses are noted, the student will not be allowed to bring the device to school for any reason or use someone else's device at school.



FIELD TRIPS

Parents sign a parental agreement at the beginning of the year that gives the students permission to attend all field trips that the school will be attending. Notes will be handed out prior to all field trips so that parents will be informed about when and where the students are going, who will be taking them (bus, vans or parents), and if there are special requirements for the students such as a sack lunch, money for lunch, certain attire, etc. For most field trips, **KIWI GREEN** Shiloh shirts will be required to be worn by all students.

When the school is taking a bus or van, all students must ride on the bus **TO** the destination. This ensures that all students arrive at the same time. If you choose to drive separately, your child/ren still need to ride the bus or van.

When the field trip is over, if you have driven separately and are not responsible for getting other students back to school, you can choose to take your children at this time, **AFTER** you have signed them out with their teacher.

There is a field trip fee collected with the book fees, so most field trips will be without cost. Although parents are encouraged to attend field trips, teachers maintain their roles of disciplinarians and educators. Teachers will talk to any Shiloh student or sibling that is unruly, disobedient or discourteous even if the parent is present. Students will be reminded of the rules in the presence of attending parents to give clout to both parents and teachers.

Going on a field trip is a privilege. Students (or siblings of students) may be excluded from future field trips due to behavior problems during a field trip.

All students and their siblings on a field trip must be seated and wearing seat belts (exception-school bus). All field trip drivers must have a valid driver's license with a copy of the license in the school's office.

If there is a need to drive cars to the field trip, every child must have a working seatbelt. If you are taking students in your vehicle, you cannot stop for drinks or food unless the whole group has planned to stop.

If the field trip destination has a gift shop and there is no note about it being part of the field trip, parents attending may not purchase items and give them to their child/ren during the field trip.

We enjoy parents joining us for field trip, so we hope that you can come on at least one this year!

BIRTHDAY PARTIES AND HOLIDAYS

All national holidays may be recognized and celebrated at Shiloh, as long as the emphasis remains historical or Christ-centered. Class parties such as birthdays, may be celebrated by the individual classrooms with **prior approval of the teacher**. Please send a note or call the teacher a few days in advance to discuss the time, etc. Also with prior notification to the teacher, you may choose to drop off a birthday treat in the morning and have the teacher pass it out at her discretion. **ATTENTION: If you choose to bring invitations to school to pass out, all students in the grade or class must receive an invitation, or if it is an all-girl party or all-boy party, all students of that gender must receive an invitation. If your child can only invite a few from their grade or class, the invitations must be mailed to the children's individual homes and cannot be given out at school.**

SCHOOL CLUBS OR ORGANIZATIONS

All clubs or organizations at Shiloh are pre-approved by the Shiloh Board. Currently we have a book club (Scholastic) and a Booster Club.

TOYS AND ELECTRONICS AT SCHOOL

We do not allow students to bring toys or electronics to school (except for show-n-tell, or Kindles for reading--see Cell Phones/Kindles, etc. for more information). It has been our experience that problems do arise when toys are brought from home. Electronics tend to keep children from interacting with others and cause them to be sedentary instead of active at recess. **There may be a time when a teacher asks children to bring something from home, but otherwise, please do not bring toys or electronics to school.**

DISCIPLINE

This year, Shiloh is embarking on a new approach to discipline. Proverbs 22:6 says to train up a child in the way he should go. We want to partner with you to do just that. Training involves learning from real life situations and story characters what kindness, helpfulness, respect, forgiveness, and self-control really look like and sound like. It includes carefully chosen routines and rituals that help every child to feel safe and connected. Modeling through adult example and teaching specific skills are also important aspects of training/disciplining a child.

Part of discipline is letting children know when their actions, words, and choices benefit the school family. We do this at school in several ways. We notice – tell them what we saw/heard and how it helped the school family. We write a “noticed you” card and send it home or text it. As part of your child’s school family, you can use these as a reason to notice and celebrate good choices your child makes. Your child’s name may be added to a book or classroom display of remembrance and celebration. From time to time, ask your child “How did you help your school family today?” Typical responses could be: I held a door; I used kind words; I forgave, I apologized, I was considerate and waited quietly for my friends to finish their work; I showed respect; I worked quietly so my friends could focus; I encouraged a friend by ____; I chose safe actions so you wouldn’t worry about me.

Throughout the year your child will have opportunities to learn ways to resolve conflict, what to do when the world is not the way they want it to be, and how to handle their emotions. They will make mistakes. They will make bad choices. We all do from time to time. When that occurs, the teacher will seek to understand the reason behind the behavior and will teach needed skills. At that time, you may receive a note about the strategy your child is encouraged to use in future similar situations. Your child may also be directed to appropriate Bible verses and encouraged to memorize and use them as part of their new strategy. Students in grades 4th-8th may be asked to complete a reflection form. You may receive notes/texts to let you know your child has successfully used their new strategy to approach a situation that was difficult for them in the past.

Occasionally, a student will continue to struggle with a specific aspect of their day or responses. Then parents and teacher (optional: principal included) will meet to create a plan. This team will decide which missing skill should be taught and will share in the responsibility of teaching and modeling the skill. After the agreed time (typically 2-3 weeks) the team will meet again to discuss effectiveness of the plan and further steps. Once it is clear that the child is feeling safe and connected to the School Family and has received instruction in necessary skills, the team will decide on logical consequences. This may include but is not limited to: loss of participation in field trips, red cards, paddling, after-school detention or in-house suspension.

Our goal is to increase your child’s learning potential, strengthen feelings of community, lay a solid biblical foundation for your child’s emotional needs (well-being), and encourage the evidence of Godly character traits.

The purpose of discipline is to disciple students in the Lord’s way. When viewed as only punishment, discipline becomes cold and impersonal. However, when viewed with eternity in mind, discipline becomes the key to a life that is pleasing to God.

One of the most important reasons for maintaining discipline in the classroom is to provide the framework necessary to build faith in Christ. If we allow ungodly attitudes and behaviors to control our classrooms, we will be ineffective in pointing our students to Christ. The school is an extension of the home. Just as the school must support the home, the home must support the school. At Shiloh, we want to partner with you in discipline. It is with these thoughts in mind that the board prayerfully established a school-wide procedure for discipline. Our school-wide policy is that correction of the students must be done in love.

These procedures may be put into effect if the teacher believes that the child feels safe and is connected to the School Family but still chooses to misbehave:

1st offense- Name on the board with a reminder of desired behavior. This action is **preceded** by one or two warnings if appropriate.

2nd offense (same day) - Checkmark by name and receive a red card; miss part of the next recess and problem solve with the teacher about alternative ways to act (1st-4th). The red card will have the offense or offenses written on it and will be sent home to be signed by the parent. In the upper grades (5th-8th) if a student receives a red card, the student will have to attend an after school detention as set up by the school, for example, the Monday after the offense from 3:45-5:00. If two red cards are received within a five-day period, the child will spend a day after the offense in "In-house suspension". They will be required to finish all class work for that day, eat lunch, etc. in a designated area away from classmates.

From time to time the 1st-8th grade teachers may use a red card as an incentive for a student to complete late work and hand it in. The student's parents will receive a notice of incomplete work and the teacher will verbally tell the student that if the work is not completed and turned in by a certain date, a red card will be given.

3rd offense (same day)- Grades 1-8 Second checkmark by name; child will be taken to the office with the teacher and another adult witness in attendance. The teacher or administrator at this time will try to reach the parent by phone.

- 1) The child will explain to his teacher what he did.
- 2) The child will then receive 3 swats from his teacher or the child's parent.
- 3) All swats will be followed by the teacher reaffirming love and concern for the student.
- 4) The teacher and child should pray together for God's help.
- 5) If necessary the student will be allowed a brief time to regain composure before returning to class.

The intent of spankings or any type of discipline is not to embarrass but to provide a strong reminder of the need for a change in behavior. The teacher will notify you the day of the swats. If you cannot be reached by phone (after two attempts), the teacher will send home a note.

At the time of the 3rd offense, the child may also be removed from the classroom setting and be given seatwork to do under supervision in the office.

If your child frequently misbehaves, he will be sent to the principal's office for counsel. You will be called in to meet with the child, teacher and administrator to seek a solution to the underlying problem.

Repeated problems in behavior may need corrective measures and incentive plans not outlined here. These child-specific discipline plans should have the consensus of the parent, teacher and administrator.

Extreme behavior: Contact parents and there will be no warnings, automatic paddling. Types of behavior include but not limited to: deliberate action that causes injury or endangers another person; temper tantrum; talking back to teacher, administrator, or volunteer; blatant disobedience; striking a teacher, administrator, or volunteer. Paddling will be administered only if teacher and administrator agree about the seriousness of the offense.

For some infractions there will be no warning other than group discussion of rules and expected behavior. Child will be responsible for restoration of property. Examples: poking holes in chairs, walls or doors, writing on or marring in any way, furniture, walls or doors, destruction of property belonging to someone else.

ABSENCES AND TARDIES

Please try to make (dental, medical, etc.) appointments after school hours.

There is a lot of work involved for the teachers when students are tardy or absent.

Please let the teacher or office know in writing, text or call when you plan an absence for your child from school. This includes visits to doctors, dentists, etc. A child who has been excused from class at the request of a parent must leave the premises. They may not play inside or outside of the building.

In cases of illness, please call the school before 10:00am the day of the absence. Leave a message on the answering machine if necessary. Please notify the office if your child has a communicable disease, is hospitalized, or is expected to be out of school for an extended period of time so that arrangements can be made concerning class work. ***Remember: a child should remain home 24 hours after fever breaks, and 12 hours after vomiting.*** **Make up work will not be available for pick up until around 3:00pm.**

All absences become a part of your child's permanent record. **Excessive absences will be reviewed by the administrator. If deemed necessary, the administrator will set up a meeting with the parent. If absences continue, by law Shiloh must turn the family over to a truant officer. Excessive absences may also be considered when promoting a child to the next grade.**

A child is tardy if they are not in their appointed seat and ready to work when the bell rings at 8:00am. There is a 5-minute warning bell at 7:55am. **Three tardies will count as one absence. If your child is tardy, the parent must come in and initial the tardy list, then your child will receive a tardy slip that will allow him/her to go to class.** *Excessive tardies will be reviewed by the administrator and, if needed, the administrator will set up a meeting with the parent.* Excessive tardies may also be considered when promoting a child to the next grade.

For continued unexcused tardies and absences make-up work will not be allowed. The student will receive a zero for tests or work missed.



SNOW DAYS

When inclement weather strikes, look at CHANNEL 2, CHANNEL 8, or our FACEBOOK page for school closings. We also try to put it on our website. Snow days are built into our regular calendar.

SCHOOL HOURS*

Kindergarten-eighth grade : Monday, Tuesday, Thursday, Friday 8:00am-3:15pm
Wednesday 8:00am-2:15pm

*This schedule may change if we are able to attain supplies and a teacher for a computer/keyboarding class. Then the students would go everyday from 8:00-3:15pm.

ADMINISTRATION OF MEDICATIONS

Statute 70-1-116.2 (1984)

Allows a school nurse, or an administrator or school employee in the absence of a nurse, to administer nonprescription and prescription medications. Each school is also required to keep a record of which student the medicine was administered to, the date of administration, the name of the person administering the medicine, and the type or name of medicine administered. The statute requires that medicine be properly stored and only accessible to the designated officials who are permitted to administer it. Further, a

designated school employee shall not be liable to the student or a parent or guardian of the student for civil damages for any personal damages resulting from the administration of medication.

Self-Administration SB343 (2003) and Statute 70-1-116.3 (2003) requires each school district to adopt a policy permitting self-administration of inhaled asthma medication by a student. The statute requires the authorization of a parent or guardian, a written statement from a physician stating that the student is capable of self-administering the medication, written notification to the parent or guardian that school employees are exempt from liability as a result of any injury from self-administration, and a signed statement by the parent or guardian acknowledging that the school will incur no liability.

Shiloh requires also that all medicines that are over-the-counter or prescription drugs (example: cough medicine) must have a written note from the parent with the student's name, quantity to be given and at what time to give a dosage. Prescription drugs must be scripted for the particular child.

CONFLICTS/MISUNDERSTANDINGS

BEFORE YOU TALK TO ANYONE, PRAY ABOUT THE SITUATION. Matthew 18:15-17 provides the following procedure for handling conflicts:

- (1) verse 15 – If your brother offends you, go talk to him alone. Don't talk about it with other staff or parents. *Note: parents may not interrupt class time to talk with a teacher. Please call the office ahead to make an appointment.*
- (2) verse 16 – If your brother will not listen to you, take one or two others along as witnesses of what is said and of your attempt to resolve problem or disagreement. At this step, ask the administrator to meet with both parties.
- (3) verse 17 – If the other person refuses to listen or agree to a resolution of the problem, consult with the board. Arrangements to meet with the board are to be made through the administrator.

If you have a question about something in the classroom, be sure to call or text the teacher FIRST before talking to someone else or taking other actions. Most things can be resolved in this manner.

BOARD MEETINGS

Board meetings are held monthly on the third Tuesday of each month. An agenda will be posted a week before the meetings. Parents and teachers are welcome to attend. If a parent or teacher has an item to put on the agenda, please write the administrator a note and give it to her one week before the meeting.

ACCIDENT PROCEDURES

Minor accidents may be handled with the First Aid Kit in the secretary's office. The administrator or office assistant will take care of the student. If a more serious accident occurs, we will contact the parent or guardian and let them know the circumstances and whether they think the student needs to be seen by a doctor, optometrist or dentist. In non-emergency cases, it is the parent's responsibility to take them to the doctor. In serious accidents, we will take them to the emergency room or call 911 while someone at school tries to contact the parent or guardian. **We will use the Authorization for Emergency Care to Minors that is filled out and filed in the front of every attending student's file if the parents cannot be reached. The staff will fill out an accident report and file it in the student's file, and also have a copy for the parents.**

DRESS CODE

Students must wear solid one-color pants, jeans or shorts (girls can wear skirts, skorts or jumpers-also solid colors) and a Shiloh screened t-shirt or a Shiloh screened polo shirt. No sweatpants or gym shorts are allowed unless for a specific event. **Jeggings or leggings** are allowed under a skirt, skort or jumper **but cannot be worn as pants**. Shorts, skirts, skorts and jumpers need to be a modest length (No more than the length of a dollar bill above the knee—easy way to measure). **Holes in the jeans are not allowed**. Pants and jeans should fit comfortably but not skintight.

In the winter students may wear a turtleneck under a Shiloh imprinted t-shirt or a Shiloh imprinted sweatshirt or hoodie. In order to wear a zip up jacket or hoodie inside the building, it must have a Shiloh emblem on it. *Sweaters, hooded jackets or sweatshirts that are plain or have other imprints on them will not be worn inside the building.*

K5-4th grade students are not allowed to wear shoes that do not have a strap around the back of their heel. They can wear tennis shoes, sandals with straps, etc. No flip-flops. 5th-8th graders can wear shoes without straps around the back, but no flip flops. Also, K5-8th must bring tennis shoes for P.E. day.

If there is a dress code violation, the teacher will not address the child, but send a note to the principal. The principal will then address the violation to the parents. Parents may be called to bring proper attire to the student.

Make-Up: Girls in grades 7th-8th may wear light make-up, but it may **not** be reapplied at school. Ear piercings will be allowed for girls.

Hair: Hair should be neatly combed. Boys' hair length must be no longer than the collar, and not past the eyebrows. No Mohawks or hairstyles that draw attention. Students may have *subtle* highlighting, or natural hair color dyes (**no unnatural colors**). Students cannot have facial hair of any kind.

SCHOLARSHIPS AND GIFTS

Those parents seeking a scholarship toward their child's tuition should contact the administrator for information on availability. If you know of someone who would like to make a difference in the life of a child, please let them know that Shiloh receives calls yearly from parents who wish to send their children but cannot afford the tuition.

Shiloh Christian School will accept funds and/or other resources for use in school. If it is for a specific use, it will be designated at the time of the gift. Receipts will be issued to those who desire them. These gifts are fully tax deductible under 501C3 non-profit/tax-exempt regulations. Perhaps your family or business would benefit from making a tax deductible donation which would also benefit the work at Shiloh. Gift-In-Kind donations are non-cash items such as stocks, bonds, furniture, cars, videos, computers, etc, which are tax-deductible at fair market value.

Endowment gifts are also accepted. They would be more beneficial to the school since they would provide income for the work over an extended period of time. Memorials will be provided, in any manner possible, when gifts are made for that reason.

NON-DISCRIMINATION POLICY

Shiloh Christian School does not discriminate on the basis of race in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other administered programs, subject to and in conformity with the school's religious beliefs and practices as embodied in its rules and regulations.

2009-10

ANNUAL NOTIFICATION FOR PARENTS, TEACHERS AND EMPLOYEES

The Asbestos Hazard Emergency Response Act of 1986 (AHERA) requires the inspection of all buildings in the school district for asbestos. The district has complied with this act. A management plan documenting these inspections is on file for public review. Upon request, you may view the plan which is located at the Administrator's office on campus. We are pleased to announce that Shiloh Christian School is asbestos free. A copy of the Management Plan (results of the inspection) is available in the office of the administrator for your viewing. Please call for an appointment.